



Borough of Seaside Heights
George E. Tompkins Municipal Complex
901 Boulevard
Seaside Heights, NJ 08751
Phone: (732) 793-9100 Fax: (732) 793-0319



BUILDING DEPARTMENT

SUBCODE TECHNICAL SECTIONS: Building (B), Electrical (E), Fire (F), Plumbing (P) and/or Elevator (ELV) will also be required depending on the scope of the project. Please call the Construction Code Office for forms and any pertinent instruction sheets you may not have already obtained. Note this is a guideline only, other technical cards may be required.

TYPE OF WORK	REQUIRED TECHNICAL SECTIONS
ACCESS CONTROL	B, E, F
ADDITIONS	B, E, P, F & ELV (REQUIREMENTS WILL VARY BY PROJECT)
AIR CONDITIONING – NEW	B, E, P NEEDS F IF ON ROOF; (E MUST BE SEALED)
AIR CONDITIONING – REPLACEMENT	E, P - NEEDS F & B IF ON ROOF; (E MUST BE SEALED)
ALARMS – BURGLAR	E (NOT REQUIRED FOR 1& 2 FAMILY DWELLINGS)
ALARMS – SMOKE, CO	E, F
ALTERATIONS	B, E, P, F, ELV (REQUIREMENTS WILL VARY BY PROJECT)
ASBESTOS REMOVAL – (EDUCATIONAL FACILITIES & PUBLIC BUILDINGS ONLY)	B
AWNING (COMMERCIAL ONLY)	B
BASEBOARD HEAT	E (P ALSO IF HOT WATER)
BASEMENT FINISHING	B, E, P, F (REQUIREMENTS WILL VARY BY PROJECT)
BATHROOM FIXTURES – DIRECT REPLACEMENT/PIPING CHANGE	P
BATHROOM RENOVATION	B, E, P (REQUIREMENTS WILL VARY BY PROJECT)
BOILER – NEW	E, P, F, CHIMNEY CERTIFICATION
BOILER – REPLACEMENT	E, P, CHIMNEY CERTIFICATION
BOILER – OIL TO GAS CONVERSION	E, F, P, CHIMNEY CERTIFICATION - ALSO REQUIRES TANK ABANDONMENT/REMOVAL APPLICATION
CANOPY	B, F
CARPET – COMMERCIAL ONLY	B
CARD ACCESS	B, E, F
CAR PORT	B
CHIMNEY RELINE	F
COMMUNICATION POINTS	E
COMPUTER WIRING	E
CUBICLES	B, E, F
DECK	B
DEMOLITION OF STRUCTURE	B (OTHER TECHNICAL CARDS MAY BE REQUIRED)
DOORS – ADDING, CHANGING SIZE, OR ELIMINATING	B
ELECTRIC SERVICE CHANGE	E
ELECTRIC ALTERATIONS/NEW	E
ELEVATOR INSTALLATION	CONTACT STATE OF NJ: ALSO MAY NEED B AND E
EMERGENCY & EXIT LIGHTS	B, E, F
FENCE – IF AROUND A POOL/SPA OR IF OVER 6’ HIGH	B
FIREPLACE	B, F (IF GAS P ALSO)
FLAGPOLE	B
FRENCH DRAIN	B, E, P
FURNACE – NEW	E, F, P, CHIMNEY CERTIFICATION
FURNACE – REPLACEMENT	E, P, CHIMNEY CERTIFICATION
FURNACE – OIL TO GAS CONVERSION	E, F, P, CHIMNEY CERTIFICATION - ALSO REQUIRES TANK ABANDONMENT/REMOVAL APPLICATION
GARAGE	B, E, F

GAS LOGS	F, P	
GAZEBO	B	
GENERATOR – STANDBY	COMMERCIAL: B,E,P,F RESIDENTIAL: E,P,F	
GENERATOR – PORTABLE (IF DIRECT PLUG INTO BOX)	E	
HEAT PUMP	E	
HYDRANTS	F	
HVAC –NEW	B,E,P,F	
HOOD	F	
KITCHEN RENOVATION	B, E, P, F (REQUIREMENTS WILL VARY BY PROJECT)	
LAWN SPRINKLER	P	
LEAD ABATEMENT	B	
LIGHTING, RECESSED	E – MAY ALSO REQUIRE B IF LIGHTING BEING INSTALLED IN A FIRE RATED CEILING ASSEMBLY	
MAG LOCKS	B, E, F	
MOVING A STRUCTURE	B	
NEW BUILDING	B,E,P,F, ELV – (REQUIREMENTS WILL VARY BY PROJECT)	
OCCUPANCY LOAD CALCULATION	B, F	
PLUMBING WORK	P	
POLE BARN	B, E, P, F (REQUIREMENTS WILL VARY BY PROJECT)	
POOL – INSTALLATION	ABOVE GROUND	B, E
	IN-GROUND	B, E, P
POOL DEMOLITION – INGROUND	B, E	
POOL HEATER	P, F	
PORCH	B	
PROPANE TANK	P	
RACKS	B, F (MAY ALSO REQUIRE E)	
RADON	B, E	
RAMP	B	
ROOF: if more than 25% of roof area	B – (NO PERMIT REQUIRED FOR 1&2 FAMILY DETACHED HOMES)	
ROOF TOP UNITS	B, E, P, F	
SATELLITE DISH OVER 24” DIA.	B	
SHED (OVER 200 SQ. FT.)	B	
SHEETROCK	B – if more than 25% of wall area in room	
SIDING:	B - (NO PERMIT REQUIRED FOR 1&2 FAMILY DETACHED HOMES) (polypropylene siding always requires a permit)	
SIGNS	B, E	
SOLAR PANELS	B, E, P (REQUIREMENTS WILL VARY BY PROJECT)	
SPA/HOT TUB	B, E	
SPRINKLER SYSTEM	F	
STEPS	B	
STUCCO	B	
SUMP PUMP	P, E	
STOVE (WOODBURNING OR GAS LOGS)	B, P, F	
TANKS – INSTALLATION	P, F	
TANKS – ABANDONMENT OR REMOVAL	P	
TELEPHONE	E	
TENANT FIT OUT	B, E, P, F (REQUIREMENTS WILL VARY BY PROJECT)	
TENTS	B, E (REQUIREMENTS WILL VARY BY PROJECT)	
TRAILER – CONSTRUCTION	B, E	
TRAILER – SALES	B, E, P, F	
TEMPORARY MOBILE HOME	B, E, P, F	
VOICE DATA	E	
WALK IN COOLER	B, E, P, F (FIRE ONLY REQUIRED FOR INTERIOR BOXES)	
WATER FILTER/PURIFIER/SOFTENER	P	
WATER HEATER (INCLUDING TANKLESS)	GAS – P, CHIMNEY CERTIFICATION; ELECTRIC – E, P	
WINDOWS – ADDING, ENLARGING OR ELIMINATING	B	

